

England Squash COVID-19 Club Risk Assessment

| Date of assessment | Person Undertaking Risk Assessment (COVID-19 Officer) | Club name | Facility Address | Activity | Risk Assessment issue Number |
|--|---|-----------------------------------|--|--|------------------------------|
| 22/07/20 | The Committee | Boston Squash and Racketball Club | Rosebery Avenue, Boston, Lincs, PE21 7QR | Squash, racketball, gym, table tennis, bar | 01 |
| Persons Exposed e.g. Employee(s), Visitor, Member of Public etc. | | Maximum Number of People Exposed | | Frequency and Duration of Exposure | |
| Club steward, coaches, volunteers, members, spectators, visitors and third parties (including parents/guardians of children) | | c. 150 | | Highly variable, but typically around an hour in duration for most members. Longer for the club steward. | |
| Level of Risk | | | | | |
| Low | | Medium | | High | |

Identified Risks:

- COVID-19 is highly infectious disease.
- Infection through lack of social distancing (1 metre minimum).
- Infection through droplets from individuals which could subsequently be inhaled into the lungs.
- Infection through touching a surface, object, or the hand of an infected individual that is contaminated with respiratory secretions and then touching their own mouth, nose or eyes.

Additional information can be found here:

- Public Health England Advice - <https://www.gov.uk/government/organisations/public-health-england>
- HSE Guidelines - <https://www.hse.gov.uk/news/coronavirus.htm>
- Safeguarding guidance - <https://thecpsu.org.uk/>

| Area | Identified Risk | Actions to Control Risk | Green | Amber | Red | Actioned Y/N | Further Controls/Action Required |
|-------------------------|---|--|-------|-------|-----|--------------|---|
| GOVERNANCE & MANAGEMENT | Inadequate procedures to keep participants safe | <p><i>Completion of COVID-19 risk assessment and secure plan.</i></p> <p><i>Clear COVID-19 secure procedures and policies.</i></p> <p><i>More frequent, socially distant committee meetings to discuss, determine and review procedures to reduce the risk of infection. Also increased committee communication via email.</i></p> | | | | Y | Continual review of the COVID-19 risk assessment, secure plan, and procedures at club committee meetings. |
| | Inadequate procedures to keep participants safe | <p><i>First aid procedures/protocols to be followed in line with current HSE guidance.</i></p> <p><i>This includes first aiders trying to assist at a safe distance from the casualty as much as they can and minimising the time they share a breathing zone.</i></p> | | | | Y | Club steward to update first aid qualification and first aid kit to be reviewed. |
| | Processes not applied + Members unaware of new infection controls | <p><i>Clear communication with members including a new system to text and email club updates/newsletters to them, a dedicated webpage outlining the club's COVID-19 secure procedures and policies, and signage at the club itself.</i></p> <p><i>Members not adhering to such procedures will be asked whether they are aware of and understand them by the club steward and committee members. If not, the steward/committee members will explain the procedures.</i></p> <p><i>Club steward working hours temporarily changed to Monday-Friday 10am-7.30pm.</i></p> | | | | Y | Committee members to intervene if they see anyone at the club failing to adhere to the guidelines. |

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| CLUB ENVIRONMENT (OFF COURT) | Infection | <i>Thorough clean of all contact surfaces prior to the club reopening.</i> | | | | Y | |
| | Infection | <i>Seven-day cleaning rota for off court areas, with particular attention to high contact surfaces such as door handles and stair rails.</i> | | | | Y | |
| | Infection | <i>Numerous hand sanitiser stations and wipes provided for use.</i> | | | | Y | |
| | Infection | <i>Bins to allow for immediate disposal of all used cleaning wipes and used materials.</i> | | | | Y | |
| | Infection | <i>Signage including reminders regarding social distancing.</i> | | | | Y | |
| | Infection | <i>Signage by the water fountain prohibiting face-to-tap drinking.</i> | | | | Y | |
| | Infection | <i>Doors to be kept open where possible to reduce contact points.</i> | | | | Y | |
| | Infection | <i>Club events suspended to avoid overcrowding.</i> | | | | Y | |
| SQUASH COURTS AND GYM AREAS | Infection | <i>Thorough clean of courts and gym equipment prior to the club reopening.</i> | | | | Y | |
| | Infection | <i>Seven-day cleaning rota for courts and gym. Timings of junior coaching sessions changed to allow for cleaning in between sessions.</i> | | | | Y | |
| | Infection | <i>Hand sanitiser provided courtside and in the gym.</i> | | | | Y | |
| | Infection | <i>Sanitiser wipes provided for members to clean high contact court surfaces such as court door handles and membership card slots before and after use, and to clean gym equipment before and after use.</i> | | | | Y | |
| | Infection | <i>Bins to allow for immediate disposal of all used cleaning wipes and used materials.</i> | | | | Y | |

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| | Infection | <i>Signage including reminders regarding social distancing.</i> | | | | Y | |
| | Infection | <i>Maximum of 10 people allowed in the gym to allow for social distancing.</i> | | | | Y | |
| | Infection | <i>Gym expanded into the function room to allow for equipment to be spaced out in a way that accommodates social distancing.</i> | | | | Y | |
| | Infection | <i>Strict rules in place for how courts can be used including:</i> <ul style="list-style-type: none"> <i>Limited numbers to meet government guidelines (max 2 per court with the exception of a coach and two players).</i> <i>Strict limits on the 'type' of activities permitted between members of different households e.g. no match play - solo practice, pairs activities or 'sides' games only allowed.</i> | | | | Y | |
| | Infection | <i>Players to be responsible for providing their own squash equipment - no sharing or hiring of equipment.</i> | | | | Y | |
| | Infection | <i>1x table tennis table installed permanently on court 3 to prevent unnecessary handling of the table.</i> | | | | Y | |
| STORE AREA AND CLUB OFFICE | Infection | <i>Stored equipment to be kept secure and not loaned out.</i> <i>Limited access to store area and club office and anybody using it to use hand sanitiser.</i> | | | | Y | |
| | Infection | <i>Regular cleaning schedule.</i> | | | | Y | |
| KITCHEN & BAR | Infection | <i>Thorough clean of all contact surfaces prior to the club reopening.</i> | | | | Y | |
| | Infection | <i>Seven-day cleaning rota.</i> | | | | Y | |
| | Infection | <i>Hand sanitiser station installed.</i> | | | | Y | |
| | Infection | <i>Signage including reminders regarding social distancing.</i> | | | | Y | |
| | Infection | <i>Maximum capacity of one person behind the bar / in the kitchen area.</i> <i>Staff only policy.</i> | | | | Y | |

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| | Infection | <i>Bar seating spaced out to accommodate for social distancing.</i> | | | | Y | |
| | Infection | <i>Usual seating replaced with plastic chairs which can be cleaned more easily.</i> | | | | Y | |
| | Infection | <i>Music to not be played loudly in the bar area in order to discourage shouting and the increased risk of droplet transmission.</i> | | | | Y | |
| | Infection | <i>Introduction of contactless card machine to reduce handling of cash.</i> | | | | Y | |
| TOILETS & SHOWERS | Infection | <i>Thorough clean of the toilets prior to the club reopening.</i> | | | | Y | |
| | Infection | <i>Seven-day cleaning rota for the toilets.</i> | | | | Y | |
| | Infection | <i>Sole-occupancy of the toilets (with signage advising of this).</i> | | | | Y | |
| | Infection | <i>Showers and changing areas closed except for those with disabilities/special needs. Players and gym users to arrive in suitable kit and shower and change at home.</i> | | | | Y | |
| PLAYERS & STAFF | Infection | <i>Strict rules on players not entering the building if they are unwell or show any COVID-19 symptoms.</i> | | | | Y | |
| | Infection | <i>Attendance records kept using the key fob system for contact tracing purposes.</i> | | | | Y | |
| | Infection | <i>Players should arrive in kit and ready for their activity.</i> | | | | Y | |
| | Infection | <i>Bring own fluids/refreshments and use own water bottle at all times. No face-to-tap drinking. All personal 'waste' (empty water bottles, wrappers etc) to be taken home.</i> | | | | Y | |
| | Infection | <i>Handling of the same ball by different players during a session is discouraged.</i> | | | | Y | |
| | Infection | <i>To reduce sweat droplets players encouraged to adopt the use of sweatbands. Wiping hands on walls is prohibited.</i> | | | | Y | |

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| | Infection | <i>Coaches entering the court area must maintain strict social distancing at all times.</i> | | | | Y | |
| | Infection | <i>PPE is available for use if required (masks and gloves) plus hand sanitiser. PPE to be disposed of in line with PHE/Government guidance.</i> | | | | Y | |
| | Infection | <i>If a visitor to the club tests positive for COVID-19, the club will close for a deep clean. Members will be notified on the website, through social media channels, and by email and text. All recent visitors to the club will be informed and details passed on to NHS Test and Trace.</i> | | | | Y | |
| Manager's Signature | | Date | | | | Assessment Review Date | |
| <i>The Committee</i> | | 22/07/20 | | | | 03/04/20 | |